

Selby District Council



Minutes

Executive

Venue:	Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 12 July 2018
Time:	4.00 pm
Present:	Councillors M Crane (Chair), J Mackman (Vice-Chair), C Metcalfe and C Pearson
Officers Present:	Dave Caulfield (Director of Economic Regeneration and Place), Karen Iveson (Chief Finance Officer (s151)), Gillian Marshall (Solicitor to the Council), Julian Rudd (Head of Economic Development and Regeneration), Mike James (Media and Communications Manager), Keith Cadman (Head of Commissioning, Contracts and Procurement) (for minute item 18), Aimi Brookes (Contracts Team Leader) (for minute item 18), Jeff Gorse (Inspiring Healthy Lifestyles) (for minute item 18), Andrew Watmough (Inspiring Healthy Lifestyles) (for minute item 18) Chris Kwasniewski (Housing and Regeneration Manager) (for minute item 19), Jennifer Clewley (Business Transformation Officer) (for minute item 21) and Palbinder Mann (Democratic Services Manager)
Public:	0
Press:	0

NOTE: Only minute numbers 17 to 19 and 21 are subject to call-in arrangements. The deadline for call-in is 5pm on Wednesday 25 July 2018. Decisions not called in may be implemented from Thursday 26 July 2018.

14 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Lunn.

15 MINUTES

The Executive considered the minutes of the meeting held on 7 June 2018.

RESOLVED:

To approve the minutes of the meeting held on 7 June 2018 for signature by the Chair.

16 DISCLOSURES OF INTEREST

Councillor Mackman declared a personal interested in item six "Housing Development Programme Progress Report" as he was Chair of the Selby and District Housing Trust.

17 GAMBLING POLICY REFRESH

Councillor Pearson, Lead Executive Member for Housing, Health and Culture presented the report which outlined the Gambling Policy for renewal.

The Lead Executive Member for Housing, Health and Culture explained that the gambling policy needed to be reviewed every three years and the next review was due by January 2019.

RESOLVED:

- i) To note that the statutory review of the gambling policy is required and must go before Policy Review Committee, subject to public consultation before returning to the Executive and being approved by Full Council.**

- ii) To approve a public consultation on the draft Gambling Policy at Appendix A.**

REASON FOR DECISION:

To ensure compliance with the Gambling Act 2005.

18 LEISURE CONTRACT ANNUAL REVIEW APRIL 2017 - MARCH 2018

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Councillor Crane, Leader of the Council presented the report that outlined the eighth formal annual review of the leisure contract with Inspiring Healthy Lifestyles (IHL).

The Leader of the Council explained that this was the third review under the current contract with IHL and that from the information present, more people were using the leisure facilities.

The following discussion took place:

- The representatives from IHL explained that the past year had been a year of progress with the wellbeing service going from strength to strength. The Executive were informed that the visits to both leisure sites in the district had increased.
- Discussion took place on the usage of the sites by casual users and it was felt that it would be useful if a breakdown could be provided demonstrating the membership split between casual and permanent users for 17/18. The representatives from IHL agreed to provide this information.
- In response to a query concerning the car parking, it was noted that while the car park was under pressure at peak times, on the whole it operated well.
- A query was raised on the figure of the total number of lifestyle members as a total proportion of the population of the district. IHL explained that the membership figure also included people living outside of the district. It was agreed that IHL would provide a breakdown of usage over the last 12 months with figures for lifestyle members who lived within and out of the district and those who were regular users and those who were not.
- In response to a query regarding funding, the Head of Commissioning, Contracts and Procurement explained that the external funding was used for additional outreach work while the wellbeing team were funded by the core contract with the Council.
- In response to a query around marketing, the representatives from IHL explained that marketing strands had changed in recent year which meant current marketing was predominately carried out on social media. It was added that IHL did have a marketing plan which was based around attracting people to the sites.

The Executive stated that they wished to amend the

recommendation to commend the performance to date of IHL on the leisure contract to reflect the positive work being undertaken.

RESOLVED:

To note the key findings of the report and commend the performance of IHL on the leisure contract to date.

REASON FOR DECISION:

To recognise the work IHL has made in delivering the leisure services offer across the Selby District and in delivering key aspects of the corporate plan.

19 HOUSING DEVELOPMENT PROGRAMME PROGRESS REPORT

Councillor Pearson, Lead Executive Member for Housing, Health and Culture presented the report which provided an update on the current status and progress of the Housing Development Programme (HDP) following its approval in January of this year.

The Lead Executive Member for Housing, Health and Culture explained that in January this year, the Executive had approved the HDP based on an investment of £22m. It was noted that agreement had been reached on a loan rate and terms of funding for the site at Ulleskelf between Selby District Council and Selby District Housing Trust. It was also noted that there was good progress of the schemes on site at Byram, Ousegate and Riccall. The Executive was informed that the report asked for approval to commence the next phase in the programme.

RESOLVED:

- i) To note progress that is being made on the Housing Development Programme and to declare the additional phase 2 small site (land adjacent to the George and Dragon West Haddlesey) surplus to operational requirements.**
- ii) To approve the disposal of the Edgerton Lodge site based on the Terms and method outlined in paragraphs 2.12-2.14 of this report and to delegate authority to the Director of Economic Regeneration and Place, in consultation with the Chief Finance Officer and Executive Lead Member for Finance and Resources to secure the most advantageous offer for the site subject to ensuring that the site delivers housing and market value is achieved.**

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- iii) **To approve the disposal of the Barlby Road depot site for commercial development and delegate authority to the Director of Economic Regeneration and Place, in consultation with the Chief Finance Officer and the Executive Lead Member for Finance and Resources, to dispose of the site by either open market sale or sealed bids, subject to ensuring that best consideration is achieved including securing outline planning consent prior to disposal if required.**

REASON FOR DECISION:

To continue to deliver the Housing Development Programme approved by the Council.

20 PRIVATE SESSION

It was proposed, and seconded, that the Executive sit in private session for the next item due to the nature of the business to be transacted.

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of business to be transacted the meeting be not open to the press and public during discussion of the following items as there will be disclosure of exempt information as described in paragraph 3 of Schedule 12(A) of the Act.

21 DIGITAL STRATEGY AND DELIVERY PROGRAMME

Councillor Crane, Leader of the Council presented the report that outlined the Council's proposed approach to how technology will be used to support and enable the improvement and transformation of Selby District Council.

The Leader of the Council explained that the strategy was important in the transformation and development of ICT at the Council. The Executive was informed that the four main areas of cost were Channel Shift, Digital Workforce, Disaster Recovery and ICT Infrastructure.

In response to a query concerning why passwords to devices needed to be reset on a frequent basis, it was explained that this was due to the Council needing to remain Public Service Network (PSN) compliant.

In response to a query concerning the funding for the Digital Workforce area, the Business and Transformation Officer explained that this funding would be for Microsoft licences and replacing the devices of officers which were approaching end of life.

The Executive discussed the total funding for the programme and raised concern at other projects as part of the total funding which were not included in the report. The Business Transformation Officer explained that additional projects would be brought back to the Executive for formal approval.

It was agreed that recommendation four should include reference to consultation with the Lead Executive Member for Finance and Resources.

RESOLVED:

- i) To approve the draft Digital Strategy 2018-20.**
- ii) To approve the draft Digital Delivery Programme.**
- iii) To approve the proposed Programme Management arrangements.**
- iv) To approve the outline business cases set out at Appendix C of the report and give delegated authority to the Director of Corporate Services & Commissioning in consultation with the Lead Executive Member for Finance and Resources on behalf of the Programme Board to proceed with the projects and associated spend within the ICT Capital Programme.**

REASON FOR DECISION:

As recognised in the recent Peer Review, digital transformation is central to the future sustainability of Selby District Council.

Delivery of the Digital Strategy – via the proposed Digital Delivery Programme – will facilitate acceleration of the digital and transformational agenda.

The meeting closed at 5.01 pm.